

Disclosure Statement for the South Dakota Alpha Chapter of Sigma Phi Epsilon

The South Dakota Alpha Chapter of Sigma Phi Epsilon at South Dakota State University requires Resident Scholar applicants to complete this disclosure statement. If the applicant is selected to become the Resident Scholar, their hiring will be subject to a criminal background check.

Applicants must disclose, among other things, whether they have ever been charged with, or convicted of, any crime. The existence of a criminal record or denial of revocation does not constitute an automatic bar to hire and will be considered only as they substantially relate to the duties and responsibilities of the position.

Falsification or omission of information relevant to these questions may constitute grounds for denying your hire to the position or for your termination if the falsification or omission is discovered after hiring. Further, after you have submitted the disclosure statement, while your application is being considered or while you are the Resident Scholar, if circumstances occur that would change any responses, you must inform the Vice President of Housing of the SD Alpha Alumni Volunteer Corporation (AVC) of the changed responses.

An affirmative response to an item does not necessarily mean that you will be denied hire. You may be contacted for further explanation of the circumstances leading to the affirmative response. In addition, SD Alpha AVC may request further information from the appropriate sources. When necessary, your consent will be obtained. SD Alpha AVC will take the information received into account when determining whether to hire you.

Applicant Name: _____ **Social Security Number:** _____

Please answer the questions below providing an explanation when necessary. Attach additional paperwork if needed:

1. Have you ever been admitted to, then withdrawn from, been asked to withdraw from, or been drop from: student teaching, clinical experience, or other intern/practicum program for other than academic reasons?
Yes/No: _____
2. Have you ever been suspended, expelled, placed on probation, or otherwise disciplined by any college or university, or from any program of a college or university other than for academic reasons?
Yes/No: _____
3. Have you ever been charged with, convicted of, pleaded guilty or no contest to, or forfeited bail for any criminal conduct under law or ordinance, excluding only minor traffic violations?

Yes/No: _____

4. Is there anything that would prohibit you from performing essential "job-related" functions, or functions related to your responsibilities as Resident Scholar? (Note: The existence of a physical or mental condition or impairment does not constitute an automatic bar to hire and will be considered only as it/they relate(s) to an ability to perform the duties or responsibilities of a Resident Scholar. Further, SD Alpha AVC will make reasonable accommodations for a physical or mental disability).

Yes/No: _____

I hereby certify that the above statements are true to the best of my knowledge. I understand that any false statements or omissions of information may result in denial of my hire or termination of my hire if the falsification or omission is discovered after date of hire.

Signature: _____ Date: _____